

THE MINUTES OF THE AGM OF DURLEY PARISH COUNCIL HELD ON TUESDAY 14th MAY, 2024
IN THE COMMITTEE ROOM AT DURLEY MEMORIAL HALL, DURLEY AT 7.30 p.m.

Cllr Watts (Vice Chairman), Cllr Pitter, Cllr Rappini, Cllr Ellen, Cllr Rutherford and the Clerk (Mrs Anne Collins) were present, along with District Councillor Williams and District Councillor Latham.

1. Signing of Declaration Forms and Election of Officers: Councillors present completed and signed their Declaration Forms and Acceptance of Office Forms for the forthcoming year.

ELECTION OF OFFICERS:

Chairman – Cllr Delmege was proposed by Cllr Watts and seconded by Cllr Pitter. Cllr Delmege was duly elected.

Vice Chairman – Cllr Watts was proposed by Cllr Pitter, and seconded by Cllr Rappini. Cllr Watts was duly elected.

Hall Management Committee Chairman – Cllr Ellen was proposed by Cllr Pitter, and seconded by Cllr Rutherford. Cllr Ellen was duly elected.

Hall Management Committee Vice Chairman – Cllr Pitter was proposed by Cllr Ellen, and seconded by Cllr Watts. Cllr Pitter was duly elected.

Highways Officer – Cllr Rappini was proposed by Cllr Ellen and seconded by Cllr Watts. Cllr Rappini was duly elected.

Footpaths Officer – Cllr Rutherford was proposed by Cllr Rappini, and seconded by Cllr Pitter. Cllr Rutherford was duly elected.

Recreation Ground Chairman – Cllr Watts was proposed by Cllr Pitter and seconded by Cllr Rutherford. Cllr Watts was duly elected.

Sawmills Representative – Cllr Bailey was proposed by Cllr Rutherford, and seconded by Cllr Watts. Cllr Bailey was duly elected.

Transport Representative – Cllr Pitter was proposed by Cllr Ellen, and seconded by Cllr Watts. Cllr Pitter was duly elected.

2. Congratulate newly appointed District Councillor. Cllr Watts congratulated our newly Elected District Councillor – Cllr Richie Latham and he was welcomed to the next Meeting.
3. Apologies for Absence: Apologies were received from Cllr Delmege, Cllr Bailey, District Councillor Miller and County Councillor Humby.
4. Any Declarations of Interest under the Code of Conduct. New Declaration Forms and Register of Interest Forms were signed by Councillors. There were no Declarations of Interest made at the Meeting.
5. The Minutes of the previous Meeting held on 9th April, 2024 were agreed and signed as correct.
6. Matters arising:
 - (a) Report on Public Meeting with Southern Water – 26th April, 2024. Clerk circulated the Notes of the Meeting and Councillors agreed that they were a true reflection of the Meeting. These will be put into the Parish Magazine for residents to view. Another Public Meeting will be arranged once the 3 month period of investigations are completed. It is hoped that a

more senior member of the Southern Water Team will be able to attend to answer questions that the previous Team were not able to answer.

- (b) Updating Emergency Plan – distribution of Questionnaires to residents. Questionnaires have been circulated to residents, and hopefully responses will be back by the end of June so that the updating process can begin. Responses can also be handed to Parish Councillors at the Durley Church Fete.
 - (c) Any update on CIL Funding. There was no further update.
7. County Councillor's Report – CC Humby. A Report was sent by CC Humby which was noted.
 8. District Councillors' Report – DC Miller, DC Williams. There was no District Councillors' Report available as the Election has only just taken place and Councillors have only just filled in their various Declaration Forms and been Elected onto Committees.
 9. Public Participation items by invitation of the Chairman. There were no members of the public present.
 10. Correspondence:
 - (a) Grant received for HCC Parish Lengthsman Scheme 2024-25. This was noted.
 - (b) HALC & NALC fees for 2024-25. These were agreed and paid.
 - (c) Speeding vehicles through the Sawmills. An e-mail was read out from a resident about the speeding of vehicles going into the Office units through the Sawmills/Heathen Street area. It was agreed that this was not a matter that the Parish Council could pursue as this was a Police matter.
 - (d) A vehicle was regularly parking in the turning area of the road which the Parish Council owns at The Sawmills. This means that vehicles have nowhere to turn. Councillors agreed that this was not acceptable, and a sign should be placed by the side of the turning area stating that this is a turning area and no parking is allowed. If this does not work, then the vehicle will have a note put on the windscreen asking them not to park in this area.
 11. Recreation Ground Report: Play Area Report 2024 review. Cllr Watts said that there were no urgent issues highlighted in the Report, other than the platform on the climbing frame will need to be replaced as it is showing signs of rot. Cllr Rappini offered to look at this and see what can be done. The guttering has not been replaced yet on the end of the Pavilion. Shawn will be reminded that this still needs to be done. The Clerk will ask Steve Comley when the strimming is going to be done around the Recreation Ground.
 12. Sawmills Report: Parking in the turning area – this was discussed under correspondence item (d). Play Area Report 2024 review – Cllr Watts read the Report and said that the platform on the climbing frame again is showing signs of rot and might need replacing in the long term. Cllr Rappini will take a look at this when he looks at the Recreation Ground climbing frame as both platforms could be replaced at the same time.
 13. Neighbourhood Watch Report: Cllr Watts reported that there was one assault in Mincingfield Lane this month and scams are still circulating.
 14. Highways Report: Cllr Rappini reported that pot holes, flooding and a sink hole along Heathen Street have been the main problems during the month. Cllr Watts said that there was a pot hole appearing outside of Rosedene, Durley Street which is dangerous as it is in the narrow part of the road so drivers have nowhere to move over. A dangerous pot hole in Parsonage Lane is still in the middle of the road. Netherhill Lane has had some repairs carried out.

15. Financial transactions: Councillors agreed invoices presented by the Clerk and agreed BACS payments. Clerk reported that the End of Year Internal Audit is completed and satisfactory.
- (a) Agree for the Chairman and Clerk to sign the Annual Governance Statement for 2023-24 for the External Audit Annual Return. This was agreed and the Annual Governance Statement was signed by the Chair of the Meeting and the Clerk.
 - (b) Agree for the Chairman and Clerk to sign the Accounting Statement for 2023-24 for the External Audit Annual Return. This was agreed and the Accounting Statement was signed by the Chair of the Meeting and the Clerk.
 - (c) Agree and sign that Durley Parish Council confirms that there are no conflicts of interest with BDO. Councillors agreed that this could be signed. This was signed by the Chair of the Meeting and the Clerk.
16. Hall: Cllr Ellen reported that the Hall ceiling work is now completed. Feedback from Hall hirers has been very positive. It is hoped that the new batteries for the solar panels at the Hall will be installed shortly. Cllr Pitter said that broadband is required to enable the batteries to work so Cllr Pitter and Cllr Ellen will look into the best options for providing broadband to the Hall. Hall car park Grant Applications – Clerk reported that we have been successful in getting a Grant from the Lottery Fund towards the Hall car park renovations. Another Grant is being applied for from the Rural Development Fund for the second section of the car park. Funding will still need to be sought for the new section of car park. Councillors looked at the 3 quotes for the car park renovation work and all agreed that McApline Projects Ltd gave best value and therefore it was agreed to accept their quote for the 1st and 2nd sections of the car park. Once the 2nd Grant is approved, we can then get quotes for the gifted section of field.
17. Planning:
- 24/00669/HOU. Mr and Mrs Hardy. Conversion of existing garage to habitable space and single storey side extension to create store. Lyons Cottage, Durley Brook Road, Durley. Councillors had no comments to make on this Application.
- 24/00890/LDC. Mr and Mrs Beazley. This application seeks to prove within the balance of probabilities that a residential mobile home has been located upon land known as Copse Mead without the benefit of planning consent for a period of more than 10 years prior to the date of this application. The Old Stables, Greenwood Lane, Durley. Councillors were concerned at this Application but agreed that they were not able to make any comments as they did not feel that they had enough knowledge or evidence. It is up to the applicant to provide the evidence to support his application as this is a legal issue.
- 23/02621/REM. Mr Smith. Erection of a new dwelling with detached garage and associated driveway on land adjacent to Graysway. Graysway, Durley Brook Road, Durley. **Permitted.**
- 24/00896/HOU. Mrs Richmond. Demolition of existing detached garage and construction of two storey side extension. 2 Majuba Cottages, Manor Road, Durley. Councillors had no comments to make on this Application.
- Appeal against removal of Condition 2 at Three Gables, Stapleford Lane, Durley. The Appeal was allowed, but the Condition is substituted and not removed. This is for “approval for purposes ancillary to the residential use of the dwelling known as Three Gables. The helipad shall be used a maximum of 24 times per year to land a helicopter, and a maximum of 24 times per calendar year for a helicopter to take off from. The use of the helipad shall be limited to daylight hours only”.
18. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.10 p.m.

